

**REQUEST TO DPS FOR COMPLETE CRIMINAL RECORD
(convictions, arrests, probations, and paroles)**

To: Texas Department of Public Safety
Criminal Records Service, Attention: Correspondence Supervisor
Post Office Box 15999
Austin, Texas 78761-5999

This request is being made pursuant to Section 552.023 of the Texas Government Code (the Public Information Act) which grants all citizens a special right of access to confidential information on themselves in state government files.

I would like to order a report of all my complete criminal record, if any, that are in the files of the Texas Department of Public Safety. I understand that such records will include arrests and convictions for misdemeanors and felonies (if any), as well as any probations or paroles. My name and other relevant information are set forth below:

[please print]

Full name _____
Last First Middle

Other names used _____

Sex _____ Race _____ Date of birth _____
Month Day Year

Place of birth _____

Social Security No. _____ Driver's License No. (if any) _____ and
State _____

Address shown on Driver's License _____

Address of current residence _____

Telephone numbers (if any) Home _____ Work _____
area code and number area code and
number

I am enclosing a set of my fingerprints that were taken on _____,

by _____, Texas. in
_____ police department or sheriff dept. city

I request that you mail my complete criminal history record, if any, to: *[check only one]*

me at the following address _____

OR

the person and address stated below. I authorize such person to receive a copy of my complete criminal record, if any.

Please mail it to (name of person authorized to receive it) _____

at (name of person's company, if any) _____

at the following P.O. Box or street address _____

I am enclosing a check or money order for the \$15.00 fee, payable to the Texas Department of Public Safety.

Date
requested

Signature of person whose criminal history is

requested

Printed name of person whose criminal history is